

How to Request Duplicating Services

If you are in Special Programs and Services, follow these instructions:

1. Go to www.cliu.org > Departments > Management Information Systems > Desktop Publishing/Duplicating
2. Click on the first form
3. Fill out the form and click on the Submit Form button

Desktop Publishing/Duplicating/Business Card Forms below

Desktop Publishing / Duplicating / Wordprocessing - Special Programs Request Form
Desktop Publishing Rate Sheet
Desktop Publishing Request Form
Request an Estimate for Desktop Publishing Services
CLIU Business Card Request Form
Duplicating Services Request Procedure
Duplicating Services Request Form
Duplicating Services Flash Drive Request Form

All other CLIU Departments, follow the instructions below:

1. Go to www.cliu.org > Departments > Management Information Systems > Desktop Publishing/Duplicating
2. Click on “[Duplicating Services Request Form](#)”
3. Fill out the form online, PRINT, and send the form to the Duplicating Center.

OR

Download the form to your PC, fill out, and click on the Submit Form button.

(NOTE: The Submit Form button will only work if the form has been downloaded to your PC.)

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Duplicating Services Flash Drive Request Form